

# INTERNAL REGULATIONS UNDERWATER HOCKEY COMMISSION

**Version 2020/03** 



#### ARTICLE 1 AMBIT AND APPOINTMENTS

- 1. The internal regulations of the Underwater Hockey (UWH) Commission establish the principles and operation of the directors and its members.
- 2. The Underwater Hockey Commission is an internal sport structure of CMAS that responds directly to the Chairman of the Sport Committee.
- The Underwater Hockey Commission Director shall be appointed by the Board of Directors of CMAS by proposal of the Chairman of the Sport Committee for a term of 4 years.
- 4. The Underwater Hockey Commission Director is responsible for submit all the members to the Chairman of the Sport Committee for approval by the CMAS Board of Directors

#### ARTICLE 2 STRUCTURE AND MEMBERS

- 1. The UWH Commission board is consisting of one Director of the world commission, one Secretary and one World Tournament Director (WTD) and three (3) Committees.
- 2. There are three UWH Committees: Referee, Coaching and Development. The Committee Directors may also propose to UWH Commission Director more individuals from the College as deemed necessary.
  - 2.1. The Referee Committee is headed by a Director and a Rules Director.
    - 2.1.1. The Nationals Federations can select one member to the College of Underwater Hockey Referees. The role of the Referee Committee is defined in Article 6.
  - 2.2. The Coach Committee is headed by a Director and a Secretary.
    - 2.2.1. The Nationals Federations can select numerous member to the College of Underwater Hockey Coaches. The role of the Coach Committee is defined in Article 7.



- 2.3. The Development Committee is headed by a Director and a Secretary.
  - 2.3.1. The Nationals Federations can select one member to the College of Underwater Hockey Development. The role of the Development Committee is defined in Article 8.
- 3. The Underwater Hockey Commission shall meet in CMAS competitions or at any other time whenever convened by its Director.

### ARTICLE 3 DIRECTOR OF UNDERWATER HOCKEY COMMISSION

- 1. The director is the representative body of the UWH committee in the sports committee and whenever convened by CMAS.
- 2. The Director of the UWH Commission has the responsibility to ensure the regular functioning of the committees and promotes collaboration between its members.
- 3. The Director of the UWH Commission is responsible for submit all the members to the Chairman of the Sport Committee for approval by the CMAS Board of Directors.
- 4. The Director of the UWH Commission is responsible for defining guidelines for all members, including:
  - 4.1. rules and regulations specifics for underwater hockey;
  - 4.2. the strategic plan for the development of the sport;
  - 4.3. coaching framework, career plans, courses and certifications;
  - 4.4. refereeing framework, career plans, courses and certifications;
  - 4.5. human resources training;
  - 4.6. media and advertising;
  - 4.7. sponsorship;
  - 4.8. organization and management of championships, competitions and sporting events related to the underwater hockey.



#### ARTICLE 4 SECRETARY OF THE BOARD

- 1. The Secretary of the Board is responsible for all meeting minutes and records of the UWH Commission. The Secretary is also responsible for the following:
  - 1.1. serve as support for the Director to ensure smooth functioning of the management team.
  - 1.2. uphold any legal requirements of the Board.
  - 1.3. arrange meetings.
  - 1.4. record all meetings and official documents.
  - 1.5. take care of all official correspondence for the Commission.
  - 1.6. work with committee secretaries as needed.

#### ARTICLE 5 WORLD TOURNAMENT DIRECTOR

- The World Tournament Director (WTD) is responsible for the technical evaluation of the candidatures for the organization of UWH sport events category A, B and C, including:
  - 1.1. World Championship;
  - 1.2. Continental Championship;
  - 1.3. Bi Continental Championship;
  - 1.4. Open Continental Championship;
  - 1.5. Zone Championship;
  - 1.6. Club Competitions;
  - 1.7. Promo and exhibition events;
  - 1.8. Other events.
- 2. The WTD shall be responsible for drawing up a reasoned report on the application submitted by a national federation or company.
- 3. The WTD is responsible to appoint a Technical Delegate as defined in the CMAS Procedures and Obligations.
- 4. The WTD shall supervise the organization of the sport events listed in 1. They will work with the Local Organizing Committee (LOC) to deliver a successful event.
- 5. The WTD will ensure the event organization complies with the CMAS Procedures and Obligations including the underwater hockey sport specifics requirements.



#### ARTICLE 6 REFEREE COMMITTEE

- The Director of the Referee Committee has the responsibility to ensures the regular functioning and promotes collaboration with the Rules Director and members of the referee committee.
  - 1.1. The Referee Committee Director and the Rules Director are elected by the college of referees by public or secret vote. These elected individual's names will be submitted to the CMAS Director of UWH Commission. Then, the CMAS Director will submit the name to the Chairman of the Sport Committee for approval by the CMAS Board of Directors.
- 2. All the members of the college of referees need to have an UWH CMAS Certification Level.
- 3. The Director of Referee Committee have the responsibility for:
  - 3.1. defining guidelines for referee framework,
  - 3.2. defining criteria to all underwater hockey referee certifications,
  - 3.3. create and implement the long-term development referee training programs
  - 3.4. create, organize and coordinate international referee courses, seminars and other educational programs.
- 4. The Rules Director is responsible to oversee and uphold the CMAS Rules as defined by the College of Referees and for all meeting minutes and records of the Referees. The Rules Director is also responsible for the following:
  - 4.1. serve as support for the Director to ensure smooth functioning of the management team.
  - 4.2. uphold any legal requirements of the Board.
  - 4.3. arrange meetings.
  - 4.4. record all meetings and official documents.
  - 4.5. take care of all official correspondence for the Committee.
  - 4.6. work with Commission Secretary as needed.
- All proposals and documents produced by the referee committee must be sent to the Director of Commission to be placed on the agenda of the national representative meeting.



#### ARTICLE 7 COACHING COMMITTEE

- The Director of Coaching Committee has the responsibility to ensures the regular functioning of the council and promotes collaboration with the members of the coaching council.
  - 1.1. The Coaching Committee Director and the Secretary are elected by the College of Coaches by public or secret vote. These elected individual's names will be submitted to the CMAS Director of UWH Commission. Then, the CMAS Director will submit the name to the Chairman of the Sport Committee for approval by the CMAS Board of Directors.
- 2. The Director of Coaching Committee has the responsibility for:
  - 2.1. defining guidelines for coaching framework,
  - 2.2. defining criteria to all underwater hockey coaching certifications,
  - 2.3. create and implement the long-term development coaching training programs
  - 2.4. Create, organize and coordinate international coaching courses, seminars and other educational programs.
- 3. The Secretary is responsible for all meeting minutes and records of the Coaching Committee. The Secretary is also responsible for the following:
  - 3.1. serve as support for the Director to ensure smooth functioning of the management team.
  - 3.2. uphold any legal requirements of the Committee.
  - 3.3. arrange meetings.
  - 3.4. record all meetings and official documents.
  - 3.5. take care of all official correspondence for the Commission.
  - 3.6. work with Commission Secretary as needed.
- 4. All proposals and documents produced by the coaching committee must be sent to the Director of Commission to be placed on the agenda of the national representative meeting.



#### ARTICLE 8 DEVELOPMENT COMMITTEE

- 1. The Director of Development has the responsibility to ensures the regular functioning of the development and promote collaboration with its members.
  - 1.1. The Director of Development and the Secretary are elected by the College of Development by public or secret vote. These elected individual's names will be submitted to the CMAS Director of Underwater Hockey Commission. Then, the CMAS Director will submit the name to the Chairman of the Sport Committee for approval by the CMAS Board of Directors.
- 2. The Director of Development is responsible for:
  - 2.1. the development of new national federations
    - 2.1.1. including a creation of a national championship
    - 2.1.2. work with referee and coaching committees to provide education
  - 2.2. the development of guidelines to use within each federation
  - 2.3. promotional events on national and international levels
- 3. The Secretary is responsible for all meeting minutes and records of the Development Committee. The Secretary is also responsible for the following:
  - 3.1. serve as support for the Director to ensure smooth functioning of the management team.
  - 3.2. uphold any legal requirements of the Committee.
  - 3.3. arrange meetings.
  - 3.4. record all meetings and official documents.
  - 3.5. take care of all official correspondence for the Committee.
  - 3.6. work with the Commission Secretary as needed.
- 4. All proposals and documents produced by the development committee must be sent to the Director of Commission to be placed on the agenda of the national representative meeting.



#### ARTICLE 9 MEMBERS RIGHTS

- 1. The Board of Directors of CMAS and the Underwater Hockey Commission should maintain a regular update of national federations with representation rights in the UWH Commission.
- 2. All national federations have the right to appoint a member to be part of the college of each committee. All members of the college are entitled to receive invitations from their committee and the corresponding technical documentation produced.
- 3. All federations are entitled to appoint one representative member at the national representative meeting.
- 4. For the national representative meeting, all the federations have the right to receive the invitation and technical documents produced by the Underwater Hockey Commission, however only representative members of the national federations that in the last two years have presented national teams in at least one CMAS event have the right to vote.

### ARTICLE 10 NATIONAL REPRESENTATIVE MEETING – APPOINTMENTS AND PURPOSE

- In accordance with the rules in force, the director of the commission may call a
  national representative meeting with all Underwater Hockey representatives of
  each country. The process of appointing representatives must comply with the
  following:
  - 1.1. All representative members must be appointed by a national federation affiliated with CMAS
  - 1.2. The national federation representative member must be appointed using a form duly signed by a representative of the national federation under CMAS.
  - 1.3. The national federation may change its representative member at any time. The process is described in the previous point.



- 2. The purpose of the meetings is to approve the technical proposals developed by the CMAS Underwater Hockey Commission's internal structures. The structures that can propose technical proposals for consideration, discussion and voting are as follows:
  - 2.1. The Director of Commission
  - 2.2. The Referee Committee
  - 2.3. The Coaching Committee
  - 2.4. The Development Committee
- 3. These meetings are called and coordinated by the Director of the Underwater Hockey Commission and must comply with the following:
  - 3.1. Can be carried out in person or remotely
  - 3.2. They must be called at least thirty days in advance, if there are no proposals to be voted on in the agenda items.
  - 3.3. In case there are points requiring voting, proposals must be sent to all representative members, at least sixty days before the day of the meeting published in the call.
  - 3.4. All decisions made and documents produced by the Underwater Hockey Commission must be sent for later approval at the CMAS Board of Directors meeting.



### ANNEX UWH COMMISSION STRUCTURE AND FUNCTIONING SCHEME

